

# *Harrisonburg-Rockingham Local Human Rights Committee*

## **MEETING MINUTES**

**July 15, 2013**

**Members Present:** Cindy Ring, Virginia Luong

**Others Present:** Chuck Collins (HR Advocate), Terri Gibbs and Shea Godwin (The Arc), Crystal Kwolek and Linda Whitmore (C.J. Designs), John Humphreys (Fair Haven Residential Services), Kathy Nelson and Karla Souder (HRC SB), Heather N. Corbin and Sarah Iler (Pleasant View, Inc.), Andree Gitchell and Natalie Rinaca (RMH), Jay Wood (CC & Associates)

### **CALL TO ORDER/MEMBERSHIP UPDATE**

Cindy Ring, acting chairperson at 2:00 pm, called the meeting to order.

Those in attendance made introductions.

### **MINUTES**

Minutes were not acted upon, as there was not a quorum.

### **PUBLIC COMMENT**

Chuck Collins commended the Arc for an Excellent Newsletter. Shea Godwin announced The Arc of Harrisonburg, The Arc of Augusta County and The Arc of VA are collaborating in the efforts to host a Legislative Forum in September and encouraged all to participate.

### **AFFILIATION REQUEST**

Andree Gitchell of RMH presented an affiliation request to the LHRC members for a service modification to include the Psychiatric Emergency Team under RMH's current Outpatient Behavioral Health license. Chuck Collins will present the request to the Licensing Specialist, informing her that the request was reviewed and approved by the LHRC Committee Members in attendance. Chuck Collins will follow-up with a letter of affiliation to RMH.

### **ANNUAL PROGRAM REPORTS**

**RMH:** Andree Gitchell requested to defer presentation until the LHRC meeting scheduled for October.

**CJ Designs:** Crystal Kwolek presented the Annual Report. Sunset Ridge and Somerset Group Homes continue to provide supports to individuals with ID and BH concerns. Somerset is licensed to provide supports for 4 individuals with an ID diagnosis. Sunset Ridge is licensed for 8 ID individuals on the lower level and licensed to provide behavioral health care to 3 individuals on the upper level. Three informal human rights issues occurred in 2012. They included 1 peer to peer, 1 med error and one allegation regarding church attendance. All three were resolved. Human Rights training occur yearly for staff and more often if an incident requires additional training.

## **Review of Quarterly Reports**

No comments or questions presented.

### **ADVOCATE REPORT**

Chuck Collins provided an update on the progress of the DOJ settlement, reporting discharge planning continues at a rapid pace. There are still 300 individuals awaiting discharge from CVTC. CVTC will be the last of the training centers to close. Local ICFMRs are being developed to meet the needs of some of the remaining individuals awaiting discharge. Chuck solicited comments on the Region's START program. Chuck provided information on the Human Rights Regulations's revision process that is currently under way. He reported the revisions are focused on the complaint resolution process and the role of the LHRC. Chuck Collins provided an update on CHRIS. Providers should be reporting all reportable incidents and complaints in CHRIS. Chuck Collins also updated on the progress of the new WSH building – with a scheduled move in date of Oct. 29, 2013.

### **OTHER BUSINESS /AFFILIATE COMMENTS.**

An affiliate asked the question of what constitutes a reportable Med Error. A discussion ensued with input from Chuck Collins that Med Errors should be reported if it required medical attention and that not all med errors are considered possible neglect. A med error is considered possible neglect if there is an adverse consequence as a result of the error.

### **NEXT MEETING**

**The next meeting is scheduled for Monday, October 21, 2013 at 2:00 pm. The meeting will be held in the Lucy F. Simms Board Conference Room. The Lucy F. Simms Building is located at 620 Simms Avenue Harrisonburg, VA 22802**

### **EXECUTIVE SESSION FOR DISCUSSION OF A CASE SPECIFIC TREATMENT PLANS**

A motion was made, seconded, and approved to move that the Committee go into executive session under Section 2.2-3711 (A), Subparagraph 15 of the Virginia Code regarding discussion or consideration of medical and mental records.

The Committee met in Executive Session.

Karla Souder of HRCSB present a Case Specific Behavioral Modification TX Plan to the committee for a potential resident being considered for one of the Residential Programs. The committee approved the plan.

Cristal Kwolek presented two Case Specific Plans that included the use of restraints; one for the use of a helmet, the other for the use of bed rails. The committee approved the plans.

Cindy Ring moved that the Committee certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (2) only such public business matter as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board, and (3) the proposed treatment plan was approved by the

committee. The above certifications were confirmed by a roll call of all members present.

There being no other business, the meeting was adjourned.

Respectfully submitted,

Cindy Ring  
HRLHRC Secretary

Kathy Nelson  
HRCSB Liaison/Recording Secretary